**PHI THETA KAPPA IOWA REGION**

**2019 Leadership/HIA Conference Registration**

**Date: October 10-11, 2019**

**Location:**

[**Courtyard by Marriott Des Moines Ankeny**](https://www.marriott.com/hotels/travel/dsman-courtyard-des-moines-ankeny/?scid=45f93f1b-bd77-45c9-8dab-83b6a417f6fe)

www.marriott.com

[2405 SE Creekview Drive, Ankeny, IA 50021](https://www.bing.com/local?lid=YN231x234683694&id=YN231x234683694&q=Courtyard+by+Marriott+Des+Moines+Ankeny&name=Courtyard+by+Marriott+Des+Moines+Ankeny&cp=41.70496368408203%7e-93.5689926147461&ppois=41.70496368408203_-93.5689926147461_Courtyard+by+Marriott+Des+Moines+Ankeny)

**Phone: (515) 422-5555**

Theme of the conference: **“You’ll Never Shine, If You Don’t Glow”**

**The registration fee is $65.00 per person which include all conference materials, dinner on Thursday, breakfast and lunch on Friday and a new t-shirt.****Registration does not include hotel accommodations.**

**Rooms at the hotel: Double Queen or King with Sofa Sleeper- $119.00 plus tax. Please call and reserve your room(s) at the hotel ASAP.**

**Chapter Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Advisor**: \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

**College**: \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone #**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attending**: Members X $65 =\_\_\_\_\_\_\_\_

 Provisional Members       X $65 =  \_\_\_\_\_\_\_

 Advisors       X $65 = \_\_\_\_\_\_\_\_

 Alumni       X $65 = \_\_\_\_\_\_\_\_

 Guests       X $65 = \_\_\_\_\_\_\_\_

 **Total # of Attendees** \_\_\_\_ **Subtotal** = $\_\_\_\_\_\_

 **Total** = $\_\_\_\_\_\_\_

**Please send your completed registration form to** sima.dabir@witcc.edu by **September 23, 2019** if you would like to select your t-shirt size.Otherwise, the final submission of the registration form without the guarantee for your selected t-shirt size is **October 7, 2019**.

**Use of personal lap top/tablet during the educational sessions is highly recommended.**

**Payment for registration can be made as follows: Please check one of the boxes below:**

**\_\_\_\_\_\_** I will pay the registration fee for my chapter at the registration table

**\_\_\_\_\_\_** I will send a **College-issued check payable to Iowa Region Phi Theta Kappa** to the address belowprior to the conference date and bring a copy of proof of payment to the registration booth at the conference:

 **Phi Theta Kappa Honor Society**

 **Attn: Vickie Embry**

 **Financial Services**

 **1625 Eastover Drive**

 **Jackson, MS 39211**

**REGISTRATION FEES ARE NON-REFUNDABLE.** Once your chapter has registered for the 2019 Iowa Region Fall Conference, the Iowa Region is responsible for ordering materials and food. Registrations cannot be refunded; however, attendee substitutions can be made.

**Fundraising opportunity for chapters** will be available at the marketplace, to all chapters per prior request.

Please note that there is no credit card purchasing service available for the purchase of the items sold at the marketplace. Please bring cash or check if you are planning to purchase items.

**Do you wish to reserve a table for the marketplace?** **Yes\_\_\_No\_\_\_**

**Please indicate the name of attendee, position in chapter, t-shirt size and special accommodations, if any.**

The free T-SHIRT SIZES can be ordered from the following sizes: S, M, L, XL, 2XL, 3XL,4XL, 5XL. You may also order extra T-SHIRTS for an additional cost of $10 for S, M, L, XL and $13 for 2XL, 3XL,4XL, and 5XL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name of Attendee** | **Position in Chapter** | **T-shirt****Size** | **Special****Needs, including Dietary restrictions** |
| 1. |  |  |  |  |
| 2. |  |       |  |  |
| 3. |      |       |  |  |
| 4. |   |       |  |  |
| 5. |   |       |  |  |
| 6. |   |       |  |  |
| 7. |      |       |  |  |
| 8. |   |       |  |  |
| 9. |       |       |  |  |
| 10. |       |       |  |  |
| 11. |       |       |  |  |
| 12. |  |  |  |  |
| 13. |  |  |  |  |
| 14. |  |  |  |  |
|  | **Additional T-SHIRTS (identify below)** |  | Size  |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |